

# City Departments and Resources

#### Community Affairs

Community Amairs		
Team: Keysha Brown – Director of Community Affairs  Lesley Walker – Deputy Director of Community Affairs  Portia Foster- Constituent Services Manager  Angela Hardison – Community Engagement Manager	COMMUNITY	https://www.cityofmobile.org/depart ments/community-affairs/
Public Records Requests (Just FOIA)	f you would like to request a public record from the city of Mobile, click the following link and submit a new request. You may also use this link to track an existing request, but make sure you have your request number and security key. (*Note* payment of any fee associated with requested records must be paid before records are released)	https://mobileal.justfoia.com/publicp ortal/home/newrequest
Feel Good Friday Nominations	Each Friday, Community Affairs will highlight Mobilians who positively impact the lives of those in the communities in which they live.  Nominate someone by completing the form.	
Community Affairs Feedback & Suggestion Form	The City of Mobile's Community Affairs team wants to hear from you! Your feedback and suggestions can help resolve current issues and better direct our department's work in serving the local communities.	

## Neighborhood Development (5th Floor)

Neighborhood Renewal Program	Works to return abandoned tax- delinquent properties to beautiful and vibrant parts of our community. By utilizing legislation, this allows the city to cut in half the time required by private investors to quiet title potential properties.	(251) 208-7415
EPIC Home Program	Grant program that provides funding to be used exclusively for affordable housing activities to benefit lowincome households. HOME funds can be used to finance a wide variety of affordable housing activities that generally fall into four categories: rehabilitation of owner-occupied housing; assistance to home buyers; acquisition, rehabilitation, or construction of rental housing; and tenant-based rental assistance.	(251) 208-6294
Down Payment Assistance Program (Community & Housing Development)	Funding that helps families and individuals realize their dream of homeownership. For first-time homebuyers who meet the income requirements and intend to occupy the home as their primary residence.	(251) 208-7596
Legal Services Alabama	Pre-purchase counseling and homebuyer training classes	(251) 433-6560 x3424
Consumer Credit Counseling Services of Mobile	Pre-purchase counseling and homebuyer training classes	(251) 602-0011
Legal Services Alabama- Will & Probate Services	Provides free drafting and execution of wills & free probate of will to low-to-moderate income property owners and senior citizens residing in the city of Mobile.	(251) 433-6560

Micro Enterprise Loan Program up to \$2500 (Office of Supplier Diversity)	A program to assist local small, disadvantaged business owners in the construction field obtain insurance and bonding for company projects. Funds were made available through the U.S. Housing and Urban Development Department (HUD)	(251) 208-7362
(Office of Supplier Diversity)	Bid on City contracts and gain access to new opportunities. This portal will connect you with city staff, provide information specific to your business and industry, and allow you to get help from experts.	workwith.cityofmobile.org
Section 3 Certification	Job training, employment, and contracting opportunities for public housing residents	(251) 208-7632

### Build Mobile (3<sup>rd</sup> Floor)

CSS Portal	Online permitting- City of Mobile  Apply for a permit, track progress,	csspermitting@cityofmobile.org
	schedule an inspection, and more	
Planning and Zoning	Zoning, Subdivision, Signs, Planning Commission, Board of Adjustment, Tree Commission	(251) 208-5895 planning@cityofmobile.org
Inspections	Building Codes, Construction Questions	(251) 208-7198 Inspection.services@cityofmobile.org
Permitting and Predevelopment	Permit Questions and Plan submissions	(251) 208-7602 permitting@cityofmobile.org
Historic Development	ARB, MHDC	(251) 208-7281

#### Trash and Garbage

Residential Trash Pickup	Holiday updates and more info call public works	(251) 208-4100
Dead Animal removal	Removal is available from City streets, curbside, and other accessible City properties.  No removal from private residence or property or commercial property.	(251) 208-5311
Recycling	4851 Museum Drive City's Western Administrative Complex in Langan Park across from the Mobile Museum of Art  308 Pinehill Drive Behind (to the North of) the Police Headquarters between Government St. and Airport Blvd. (check website for more info)	(251) 208-5311

#### Revenue Department (2<sup>nd</sup> Floor)

**Profit Organizations** 

Business License and Renewals	A business license is required for any person, firm, or entity conducting business within the City of Mobile and the Police Jurisdiction. This annual license expires on December 31st for the calendar year in which it is issued.	(251) 208-7462; Option 1 or in person 205 Government Street, 2 <sup>nd</sup> Floor, S Tower Or online at <u>www.cityofmobile.org</u>
Parks and Recreation		
Apply to be a vendor or a food vendor at MPRD events	To improve the quality of events, the Events Division has created an online application process that will present a clear and concise process for vendor participation.	(251) 208-1550 MPRD.RecDesk.com (create an account)
Free Booth Opportunities for Non-	The City of Mobile Parks &	Visit MPRD.recdesk.com to register

Recreation Department is looking for

non-profit organizations to set up

informational booths at city events.

#### Mobile 311

311 Services	<ul> <li>Electronically route service requests to the appropriate city government departments</li> <li>Provide a neutral forum for citizens to make suggestions about city services and departments</li> <li>Provide a way to track the progress of service request orders (SRO)</li> <li>Answer questions citizens have concerning city organizations and services</li> <li>Assist citizens in obtaining city services in a fair and efficient manner</li> </ul>	u have an emergency, please
24/7 Online Service	We have implemented our new 311 system and welcome you to submit your issues at your convenience	cityofmobile.org/services/31
Dial 3-1-1	If you would like to check the status of an incident submitted prior to October 7 <sup>th</sup> , 2019	day – Friday 7am-6pm

Mobile Government Plaza 205 Government Street Mobile, AL 36602